

- Issues related to general facilities.
- Matters related to internal marks and academic performance.
- Issues related to teacher-student relationships.
- Infrastructure

Mechanism of Grievance Redressal System

1. Collection of grievances in written format through complaint and suggestion boxes.
2. The committee members will meet on 30th of every month.
3. Committee will sort out the grievances based on the nature: Academic, Administrative, Facilities.
4. Analysis of grievances on the basis of
 - Total Number of grievances.
 - Type of grievances.
 - Resolved grievances.
 - Unresolved grievances

The decisions will be taken by the director.
5. Interpretation of the grievances will be done for:
 - Academic Improvement
 - Improvement of Administration
 - Improvement of Infrastructure / Facilities

Action Plan:

- Make the students aware regarding working of Complaint and Grievance Redressal Committee.
- To install the complaint and grievance boxes in the institute premises.
- To collect the grievances from all boxes at the end of every month.
- Follow the mechanism of Grievance redressal system.
- The committee members of complaints and Grievance redressal cell will meet on 30th of every month.